

FEE SCHEDULE

TUITION: Diploma, Associate Degree and Bachelor Degree programs

- International Hotel and Resort Management – BMHS Leura Campus
- International Event Management – AIHS Canberra Campus
- International Hotel Management – AIHS Canberra Campus

DIPLOMA 9 subjects (includes Industry Practicum)	Year 1	Domestic	International
	Term 1	AU\$8,500	AU\$9,000
Term 2	AU\$8,500	AU\$9,000	
Terms 3 & 4	Paid Industry Practicum	Paid Industry Practicum	
ASSOCIATE DEGREE 9 subjects (includes Industry Practicum)	Year 2	Domestic	International
	Term 5	AU\$8,500	AU\$9,000
	Term 6	AU\$8,500	AU\$9,000
	Term 7 & 8	Paid Industry Practicum	Paid Industry Practicum
BACHELOR DEGREE 8 subjects	Year 3	Domestic	International
	Term 9	AU\$8,500	AU\$9,000
	<i>Swiss Diploma</i>	AU\$3,500	AU\$3,500
	Term 10	AU\$8,500	AU\$9,000
TOTAL <i>(*including Swiss Diploma)</i>		AU\$54,500	AU\$57,500

TUITION: Master Degree program

- Hotel Management – AIHS Canberra Campus
 Typical Study Pattern – 2-3 units per term
 Typical Duration – 18 months or 2 years

MASTERS (includes Industry Practicum)	13 units	AU\$2200 per unit	TOTAL AU\$28,600
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Also available: Postgraduate Diploma - 9 units; Postgraduate Certificate - 5 units

(both programs include Industry Practicum)

RESIDENTIAL PACKAGE OPTIONS : accommodation, meals* and student services

Australian International Hotel School	Single share bathroom	AU\$ 3,995.00 per 12 week term
	Single with ensuite	AU\$ 5,245.00 per 12 week term
Blue Mountains Hotel School	Twin with ensuite	AU\$ 3,995.00 per 12 week term
	Single with ensuite (limited availability)	AU\$ 5,245.00 per 12 week term

OTHER COSTS: (one-off, recurring & special)

One-off costs (upon entry)	
NSW Responsible Service of Alcohol	AU\$105
"Tools of the Trade"	AU\$275*
College Uniform	AU\$660*
Laptop package (Includes 3 year warranty & software)	AU\$2200* <i>Not required if you provide your own laptop within the School's specifications</i>
Recurring Costs (per academic term)	
Textbooks and workbooks	AU\$250 – \$500 # <i>Varying costs, depending on term studied (approx)</i>
Academic Field Trips: covers transport, food and accommodation costs (Undergraduate Years 1, 2 and 3 & Postgraduate Year 1)	AU\$175
Special Costs	
Hire/Service of trade and laboratory clothing	AU\$550* for Year 1 (undergraduate and postgraduate) AU\$275* for Year 2 (undergraduate)
International Student Private Health Cover (OSHC)	AU\$345 per annum or AU\$1000 for 3 years pre-purchase. (approx)
Graduation & Alumni Membership	AU\$165* paid by Final Term
Residential Deposit	AU\$1,200 Accommodation Bond AU\$2,000 Residential pre-payment

Notes:

Fees are quoted in AUD (Australian Dollars). Every effort has been made to ensure the accuracy of the information at the time of publication. However, prices are subject to change and we reserve the right to change this information at any time.

* All these items include GST. Total GST for all these items is: \$390.91

As the price of text books will vary, GST will range from approx \$22.72 to \$45.45

FEES: inclusions

Please note that all the costs detailed below are included in the tuition and residential package fees and the one-off and recurring costs quoted in the Fee Schedule except where indicated.

TUITION FEES:

Undergraduate program Unit Cost:

Years 1 & 2: AU\$1889 Domestic, AU\$2000 International.

Year 3: AU\$2125 Domestic, AU\$2250 International.

Postgraduate program Unit Cost:

AU\$2200 Domestic & International.

Tuition fees include:

Career Development (CD) program: The program has full-time staff dedicated to assisting students to become workplace ready. They assess the suitability and skill sets of each student and match them to particular positions and employers, in order to fulfill program requirements. Students are obliged to apply for and take one of these recommended positions anywhere in Australia or abroad. Students must also meet selection criteria and pass a job interview.

The Career Development team maintains links with hotels, resorts, events and tourism employers in Australia and abroad as well as the alumni network.

The six-month periods of industry practicum with employers are paid at industry rates. Students working in Australia can expect to earn between AU\$10,000 to \$14,000 on average per placement; with a budgeting strategy, savings can be offset against fees.

The CD program includes an industry guest lecturer program which brings HR and other senior industry managers to the campus to talk to students and recruit graduates. Students are prepared for their industry practicum with resume writing, interview techniques and guidance on grooming and presentation as well as critical thinking about personal growth, strategic career planning and an awareness of ethics and values in the workplace.

The Career Development team also assists and advises when it comes to identifying the first job opportunity on graduation. In the final year students can apply for the Graduate Privileged Partners program, a competitive and selective program connecting the highest achieving final year students with a select group of Industry Partners.

Teaching facilities: The School's lecture theatres are fully equipped with all modern facilities. There are also seminar and tutorial rooms, fully equipped commercial kitchens and training food and beverage areas.

Students have 24/7 intranet access to the campus bulletin board, lecture notes and resources, timetables, policies and procedures and academic databases.

IT Services: Wireless networking is available for students to use their laptops. Students can either bring their own laptops or have the option of taking up the School's laptop package (see policy below).

Students will be provided with a School email upon arrival and have 24/7 email and internet access including printing facilities. Internet use is for academic purposes only: project research, library database access etc. Terminal servers allow connections off-campus anywhere in the world to Office, internet, basic applications, network shares, printers, intranet and webmail.

The School's computer laboratory is used for training in all academic-related and hotel and events software and provides 24/7 access to academic databases.

Library: The professionally staffed Library provides access to over 10,000 monographs and audiovisual items, specialising in the areas of tourism, hospitality, business and management. In addition, students have access to over 8000 journals, both hardcopy and online.

The Library currently subscribes to the following databases: Business Source Premier, Emerald, Decipher Tourism Data, Encyclopedia Britannica and World Data Analyst which can all be accessed 24/7 from any school networked computer. There is also a selection of recreational books and DVDs for students to borrow.

There is a limited document delivery service between the AIHS campus and BMHS campus libraries which will allow the email delivery of journal articles or book extracts, within copyright restrictions. A cross-campus library intranet houses a virtual closed reserve collection of articles in high demand and which are not available on the databases.

Additional services include library classes for Years 1 and 2, and database training sessions (group or individual). Proofreading services are available to students at AIHS/BMHS at an additional cost.

BMHS campus is the World Tourism Organisation's Asia-Pacific Depository Library and collects all hardcopy WTO materials. The Great, Grand and the Famous hotel resource collection which includes rare books, memorabilia, posters, ephemera and DVDs is available to all students.

Counselling: Students of the School have access to full academic, pastoral and other support. Private and confidential counselling on academic, career and personal matters is available through a professional counselling service by appointment.

Orientation program: An Orientation program is designed for all new students in the week prior to the academic term. The Orientation program assists students in adapting to Australian tertiary teaching methods and to the campus environment and allows them time to settle in and meet their teachers and each other.

RESIDENTIAL PACKAGE FEES:

Residential package includes all meals, accommodation, all residential club facilities, in-room telephone access, use of sporting and recreational facilities, guest lounge, multimedia and games room, student laundry facilities, 24-hour duty manager assistance and coverage.

Residential package fees include:

Meals: All meals are included. There is a choice of dining venues including a fine dining restaurant, a bistro and a café. Where students are unable to attend scheduled meal times for medical or other reasons, they can receive room service. Menu choices cover a range of international cuisines and always include a vegetarian option. Other dietary requirements should be noted on a student's application form.

Light snacks and hot and cold beverages can be purchased from the café in the evenings and wine can be purchased with dinner in the fine dining room where Responsible Service of Alcohol is strictly adhered to.

Accommodation: It is highly recommended for students to live on campus, especially in years 1 and 2, as this provides an opportunity to bond closely within the international student community and meet the demanding schedule of applied terms including late and early shifts.

A range of room types are available at each campus. The student rooms are serviced once a week and all linen is provided. All student rooms have a private telephone line and 24/7 access to both the School intranet and internet.

Duty Manager: The after-hours security of the campus and welfare of students is the responsibility of the duty manager. The duty manager can be contacted 24/7 for any emergencies.

Laundry: The campuses have laundry facilities with washing machines, dryers and ironing boards available to all students on a complimentary basis. An off-campus bag service and dry-cleaning service is available and can be booked through housekeeping.

Recreational and sports areas: The campuses offer students a large recreation room with cable TV facilities, pool tables and other games tables. The BMHS campus also has a tennis/basketball court, soccer field, in-ground swimming pool, outdoor barbecue area and landscaped gardens. The AIHS campus has a basketball court, barbecue area and its own gymnasium and is close to major sporting facilities.

Front Office: Front Office takes care of all student's mail, student accounts (for any extra charges such as photocopying, printing, library fines, extra food and beverage items) and offers sale of stationery supplies such as assignment binders, laminating pouches and envelopes. It also offers a newspaper subscription and delivery service.

Storage: On-campus storage of student possessions over academic breaks and holidays is free of charge but students are required to purchase standard storage boxes for a small fee.

Student Representative Council (SRC) Resident Club Membership: The Student Representative Council manages its own budget and plans, funds and hosts a range of social functions on-campus including parties, film nights and fundraising events as well as excursions off campus.

ONE-OFF COST ON ENTRY:

NSW Responsible Service of Alcohol (RSA): As part of the program, all students undertake training in RSA unless they already hold this qualification.

Tools of Trade: The kit includes crumbing down tool, waiter's friend, note book, workshop folder and other equipment specific to each study major.

College Uniform: The Schools mirror a professional business environment where staff and students adhere to a dress code that is standard across the hospitality and tourism industry. Students are required to wear uniforms to all classes. A male student uniform consists of 1 tie, 1 pair black pants, 3 long sleeve white business shirts, 1 jumper and 1 jacket. A female student uniform consists of 1 tie, 1 pair of black pants or skirt, 3 long sleeve white business shirts, 1 jumper and 1 jacket.

Laptop Policy and Specifications: Students may bring their own laptop provided it meets the institution's IT requirements. Specifications will be sent to the student upon request. Self purchased laptops will not be provided IT support or service, and students will be required to provide their own anti-virus software and upgrades.

Students may purchase an IT package through AIHS/BMHS which includes:

- Laptop (exact IT specifications to be provided upon request),
- A three year worldwide Next Day warranty including accidental breakage,
- A carry case,
- Software licenses and on-going technical support by campus IT engineers,
- Three year virus protection and upgrades
- Microsoft Office Professional

RECURRING COST (PER ACADEMIC TERM):

Textbooks & Workbooks: All subject textbooks and workbooks are required to be purchased prior to arrival at school for orientation. These can be purchased through our preferred supplier, Comtext online at www.comtext.com.au. The login details will be provided to students on confirmation of enrolment. Workbooks are only available through Comtext. A list of textbooks can be provided to students who wish to order through their own sources.

Hire & Service of Trade & Laboratory clothing: Students will be provided with all trade and laboratory clothing for each academic term. This includes all laundering and upkeep of all clothing for both year 1 & 2 (undergraduate program) and year 1 (postgraduate program).

Academic Field Trips: Some units of study involve field trips and site inspections to hotels, spas, resorts, vineyards, golf clubs, tourism attractions, conferences, event venues and other facilities under the supervision of lecturers.

Photocopying and printing etc: Students have full access to scanning, photocopying and A/V services. Students are issued with a photocopy credit swipe card and usage is charged back to their Front Office account which is settled each week at Front Office.

SPECIAL COSTS:

Health cover: International students are required by the Australian Government to join the Overseas Student Health Cover scheme, which provides for a range of medical and hospital care. The OSHC does not cover dental, optical, pharmaceuticals and ambulance services. The cost of insurance is approximately AU\$345 per annum or AU\$1000 for all three years if pre-purchased.

Graduation: The Schools host a complimentary buffet lunch for families and friends of graduating students and a formal graduation ceremony at which graduands are presented for their academic awards. The ceremony is followed by a complimentary glass of champagne. The graduation fee includes hire of mortar board and gown and one on-stage presentation photograph. (For extra photographs, students can pre-order through our hired professional photographer). The SRC also host a Graduation Dinner and invites all students for an extra cost.

Alumni Association: All students become life-time members of the School Alumni at Associate Degree level and in their final year are registered on the Alumni interactive website. The website allows Alumni to find fellow alumni worldwide and search and post job opportunities in the Career Centre. The Alumni Office emails regular newsletters and hosts reunion drinks and dinners interstate and abroad so that graduates can catch up and meet new members.

Residential Deposit: A deposit consisting of (1) AU\$2,000 one-off non-refundable pre-payment of Term 1 residential fees and (2) an accommodation bond of AU\$1,200 which is refundable on successful completion of studies.

Airport reception and transfers: All new students have the opportunity to be met on arrival and transferred from the airport to the campus free of charge on the designated day nominated in the letter of offer. An airport or rail pick-up transfer service for arrival at other times is offered P.O.A (price on application).

Career Focus Days: Throughout the academic year the Schools offer a series of Career Focus Days to Australian and International students (minimum 15 years of age) who are interested in finding out more about the school and the hospitality and tourism industry. Career Focus Days participants who subsequently enrol will have their Career Focus Days costs deducted from their first year residential fees.